

# Clark County ARC Consignment Agreement

Name: \_\_\_\_\_ Call: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone: \_\_\_\_\_

A maximum of ten (10) items may be listed at any one time. The seller must indicate the asking price and/or minimum offer price. The seller must agree to leave all negotiations to the Clark County ARC representative. Any personal negotiations will result in the seller being asked to remove his/her items from the Ham Fair. Any item left in possession of the Clark County ARC after 3:00 p.m. will be disposed of as the club see fit: i.e. dumpster or give away item. Payment for any items sold must be picked up before 3:00 p.m. the day of the event.

Items placed on the consignment table will be displayed on open table tops available for inspection by members of the public. Seller recognizes the Ham Fair is crowded with hundreds of attendees, many of whom are potential customers. While this environment increases the chances of a sale at a favorable rate, it also involves the risk a commodity might get lost due to theft or mistake. It is not possible for our volunteers to provide complete protection.

In placing your item for sale at the Ham Fair, you accept the risk that your item(s) might get lost, damaged or stolen due to the nature of the market process. You agree to indemnify and hold the Clark County ARC, its officers, agents and volunteers harmless from any claims of loss or damage whatsoever, including but not limited to consequential damages arising out of this transaction.

Item	Description	Asking Price	Minimum Price	Sold Price	Returned to Seller or donated to CCARC	Worker Initial
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Total	\$
10% of Above	\$
Amount Due to Seller	\$



# Clark County ARC Consignment Instructions

This service is for customers who don't have a table but would like the opportunity to sell some items.

Registration begins at 9 am Saturday, the day of the event.

You can download a consignment form or request one when you arrive at Registration with your items.

**Check the box near the top of the form that best describes you.**

Fill in and sign the top part of the consignment form. In the bottom half, fill in the description of each item, the asking price, and the minimum price that you will sell it for.

At Registration you will be assigned a Sellers Number. For clarification for the consignment staff, we ask you to put numbered stickers or tags (your choice) on all items being sold. (\*Registration has them.) The stickers or tags will contain your Seller Number followed by a dash and the item number. Sticker or tag number one will represent item number one on the consignment form. Sticker or tag number two will represent item number two on the consignment form and so on.

After you have completed all paperwork and put your tags or stickers on your items, we will give you a receipt for your items. Please hang onto this receipt. After the event, if you can't show the receipt for your goods, you won't be able to pick them up.

You may pick up any unsold items at the consignment table when the event is over or you may donate any unsold items to the CCARC and we will dispose of them as we see fit. At the end of the event, any unclaimed items will be considered a donation to the CCARC. If you choose to leave the event early, you may remove your consignment(s) from the table. You must present your receipt and consignment form to do this.

Monies received in payment for goods will be paid at the close of the event. Again, please have your receipt and consignment form so we can document the item we are giving you the money for.

We do not furnish handcarts so you must bring your own, nor do we have available crews to help you unload your items.