

CCARC FCC License (W7AIA) Trustee

1. The trustee shall be appointed by the Board of Directors and serves for an open-ended period of time. The trustee serves at the sole discretion of the Board and may be replaced at any point in time without stated reason.
2. A trustee is appointed consistent with FCC Part 97 sections defining club license requirements.
3. The trustee is responsible for maintaining the club license in current status coordinating the renewal as appropriate. As the trustee's license and the club license are both granted to the same person, the renewal of the licenses granted to the club trustee are concurrent.
4. The trustee oversees the proper use of the license in terms of FCC regulations and shall be responsible for identifying the misuse of the license the club repeaters. Censorship of misuse will be determined by the Board of Directors on a case-by-case basis should it be appropriate in dealing with the behavior. The radio operator not the trustee is responsible for the consequences of the misbehavior.
5. The trustee shall maintain the station records as required by the FCC. These records shall include:
 1. Copy of the current license,
 2. Designated list of control operators,
 3. Description and location information on any repeaters or stations in automatic control using the station license call sign,
 4. Summary descriptions of major HF operating activities such as field day and Washington State QSO party (Salmon Run). When logs are produced by these activities, they may be kept in the station records,
 5. Other data as may be required by the FCC and/or the Board of Directors.
6. The trustee shall maintain a list of the "Control Operators" relative to the use of the call sign W7AIA and associated license. In the absence of more specific direction from the Board of Directors, all current members, having a valid amateur radio license, and who are in good standing with the club are designated "Control Operators" in terms of the FCC part 97 definitions. However, concurrent authorization from the Board as delegated through various event coordinators is also required for use of the club call sign which is to be limited only to club sanctioned activities. This designation of Control Operator does not apply to the repeater(s). Those control responsibilities are defined in the CCARC Repeater Procedure document.
7. The repeaters operating under the club license shall be maintained and controlled by a Repeater Manager whose position is described in a separate Procedure document. The trustee will work with the repeater manager as appropriate to insure that the license for repeater and/or automatic operation is used in accordance with the FCC Part 97 regulations.
8. The trustee shall not be responsible for performing QSL tasks associated with the operation of the club license. QSL responsibilities and production of special event certificates are covered in a separate procedure document.

Approved 2 December 2015 by the CCARC Board of Directors
Reviewed by LWG 9/21/2022; no change suggested
Reviewed and approved 11/2/2022 by the Clark County Board
of Directors